**Request for additional service SAQ certificate**

You can request the following additional services for your existing certificate (please select):

[ ]  Hard copy of the digital certificate on SAQ certificate paper CHF 100.00

[ ]  Exchange of the hard copy certificate for a digital certificate CHF 100.00

[ ]  Order a physical certificate duplicate CHF 100.00

[ ]  Change of certificate language (previous certificate must be returned) CHF 100.00
 [ ]  German [ ]  English [ ]  French [ ]  Italian

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| 1. **Personal details of certificate holder (all fields must be completed)**
 |
| First name |       | Name |       |
| Street / No. |       | Postcode/City |       |
| Private phone |       | E-Mail private |       |
| Date of birth |       | Employer |       |
| Certificate no. |       | Certificate title |       |
| 1. **Billing address (if different from private address)**
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| Full address |       |
|  |       |
|  |       |
|  |       |

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| 1. **Signature of certificate holder**
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|      ,      Place and date | Signature of certificate holder |

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| By signing this document, the certificate holder declares:* that the information provided is complete and truthful.
* that the certification requirements in accordance with the examination regulations and certification program are fulfilled.
* to be aware of the cost implications of the additional service ordered.
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| Send form by email to:Certificates Client Advisor Bank: banking@saq.chIT certificates: itpc@saq.chAll other certificates: pc@saq.ch | If you change the certificate language, you must return the previous physical certificate to SAQ: SAQ Swiss Association for QualityPersonnel CertificationRamuzstrasse 153027 Bern |